

Dear Candidate,

Thank you for prayerfully considering this opportunity to serve on our staff at Hilmar Covenant Church (HCC). We are a community of faith seeking to love God and love our neighbors well. We are located in an agricultural community in California's Central Valley. HCC are a multigenerational congregation who celebrate together with multiple styles of worship. We desire to honor our past and seek the future God has for our church.

Please view the job description below. If you would like to apply for this position, submit to Pastor Katherine Schoen (katherine@hilmarcovenant.org):

- Cover letter
- Resume
- Application (see link on website)
- Links to samples of worship leading.

Our Search Team for the Director of Worship and Communications will contact you for future steps. Please contact the church office with any questions.

Grace and peace,
Pastor Katherine

Katherine Schoen
Senior Pastor
Hilmar Covenant Church
P.O. Box 340
Hilmar, CA 95324
(209)668-0400
katherine@hilmarcovenant.org

DIRECTOR/PASTOR OF WORSHIP AND COMMUNICATION
Hilmar Covenant Church – Hilmar, California

Position Description: The Full-time Director of Worship and Communication will be the “producer” of each worship service and special services. This person must be growing deeper in their relationship with God and passionate about helping others to do the same. The job will include the purposeful building of worship teams that are both means of, and opportunities for, discipleship by the participants. The Director of Worship and Communications will seek to create a culture of worship in the church.

This person will also strive to communicate the vision and mission of the church through a multimedia approach. The Director of Worship and Communication will take a creative approach to present information in a multigenerational context. The Director of Worship and Communication must be self-motivated, a good communicator, able to see the big picture, work with people well, and able to handle tasks and delegation well. A college education and/or equivalent ministry experience are preferred.

Responsibilities:

Worship Ministry

- Plan the corporate worship services of Hilmar Covenant in collaboration with the Senior Pastor.
- Able to lead the congregation during worship services.
- Oversees multiple aspects of worship services, such as song and choral selection, media preparation and presentation, rehearsals, sound and lighting enhancements, and coordination of instrumentalists, and vocalists.
- Develop and lead Worship Ministries, such as recruiting and leading current teams:
 - Worship Team
 - Choirs
 - Tech Team
- Oversee the worship department budget.
- Manage the use of worship planning and slide presentation software, such as ProPresenter and Planning Center.
- Set annual goals for the worship ministry that are in line with the church’s vision and then evaluate how those goals were attained or modified during the year.

Communication Ministry

- Update and maintain website.
- Maintain social media presence, such as Instagram, YouTube, and Facebook.
- Produce/oversees the weekly for bulletins and monthly newsletter.
- Produce/oversees the weekly slides for worship through slide presentation program.
- Design and execute a communication plan.
- Seek new ways to reach the community through online platforms.

Other duties as assigned.

Qualification:

- A clear testimony of faith in Jesus Christ and a vital, growing personal relationship with God.
- Commitment to the mission statement and core values of Hilmar Covenant Church and the Evangelical Covenant Church (ECC).
- Has a passion for helping others grow in their faith, including growing yourself.
- Meets with a Spiritual Director on a regular basis.
- Commitment to continue learning and growing professionally.
- Self-motivated.
- College degree and/or equivalent ministry experience are preferred.

Key Competencies:

- A pastoral presence as well as a musician.
- Ability to work well with others abiding by Hilmar Covenant's relational contract.
- Demonstrates strong organization and leadership abilities.
- Ability to build and maintain volunteer teams.
- Can work on multimedia platforms.

Reports to: Senior Pastor

Compensation:

- Salary commensurate with experience
- Platinum Bethany Health Benefits
- Continuing Education
- Vacation and sick time